Micro-Embedded Generation Connection Agreement

Burlington Hydro Inc. Distribution System

About This Form

This Connection Impact Assessment (CIA) application is to be completed by any proponent interested in connecting a Distributed Energy Resources (DER) with a project size **over 12 kilowatts** (kW) to Burlington Hydro. This includes DER applying for a new CIA or for revision(s) to their original CIA. This form expresses an intent to enter into an agreement between Burlington Hydro and the customer (or host customer* for load displacement projects) for completion of a CIA associated with connecting a DER to the Burlington Hydro distribution grid. The CIA Application shall be part of the required service (electrical installation, maintenance, and operating) agreements between Burlington Hydro and the proponent. Through this process, Burlington Hydro will be the proponent's contact with the transmission system provider (e.g. Hydro One Networks Inc.) and, if necessary, the provincial market operator, namely, the Independent Electricity System Operator (IESO).

*For Non-exporting projects, the term "host customer" refers to the owner of the load facility. The term "DER owner" refers to the owner of the DER facility.

Emergency Backup Generators application requests should be made to engineering@burlingtonhydro.com

Technical Requirements

For technical requirements of Burlington Hydro DER projects, refer to the "DER Technical Interconnection Requirements Interconnections at Voltages 50kV and Below", please contact generation@burlingtonhydro.com

Submission Instructions

Please return the completed form, fees (refer to the Clean Energy Solutions webpage on our **website** for fee amount), and other required documents by mail to:

Burlington Hydro Inc.
1340 Brant Street,
Burlington, Ontario L7R 3Z7
Attn: Engineering Dept

Important Notes

- An engineering stamp and all red box fields (on electronic version of form) are mandatory. Incomplete applications may be returned by Burlington Hydro and will result in delays in processing your application. Click the "Validate Form" button on the top right of this page to ensure all required information is filled. If any of the required fields are not applicable to your project, type “N/A” in any required text field or “0” in any required numerical field
- Burlington Hydro specific requirements and notes are found in Sections S and T, respectively
- Applicants are cautioned NOT to incur major expenses until Burlington Hydro approves to connect with the proposed DER facility.
- All technical submissions (CIA Application, Single Line Diagrams, etc.) must be signed, dated and sealed by a licensed Ontario Professional Engineer (P.Eng.).
- The proponent will pay for the CIA according to the Burlington Hydro CIA Fee Schedule.

The sitting restrictions on O. Reg. 274/18 which were administered by electricity distributors such as Burlington Hydro have been replaced by amendments to the Planning Act (Ontario) that puts seating and planning requirements for renewable DER facilities under municipal oversight. It is recommended that you discuss municipal permitting and approvals requirements with the planning department in the municipality where your DER project is located before you proceed.

SECTION A: APPLICATION INFORMATION

Engineering Stamp

Application Type

New CIA Application

Date *mm/dd/yyyy*

Program Type/Purpose *choose one*

Program Type (additional details)

Project Name

IESO Contract Number *F-XXXXXX-XXX-XXX-XXX*

IESO Reference Number *FIT-XXXXXXX*

Ontario Corporate Number or Business Identification Number

Proposed in Service Date *mm/dd/yyyy*

If this project is a subdivision project, please complete the following fields:

Subdivision Project Name

Number of Lots

For certain application type selections, please complete the required fields:

Original CIA Project ID # *XX, XXX*

Revised Fields *list the fields that have changed from your previous application*

SECTION B: PROJECT LOCATION

Address

City / Town / Township

Postal Code

Lot Number(s)

Concession Number(s)

SECTION C: CONTACT INFORMATION

CIA will be issued in the name of the host customer (load facility owner). All agreements (including CCA and DCA) are only made between Burlington Hydro and the host customer. This section is strictly to gather contact information of some of the key contacts that are involved with the project.

Who is the single point of contact for this project?

◯ Host Customer ◯ DER Owner (if different from host customer) ◯ Consultant

*Please enter the following information about the **host customer** (load facility owner)*

Contact Person

Company's Legal Name

Mailing Address *including postal code, P.O. Boxes and Rural Routes will not be accepted*

Work Telephone

Cell Phone

Fax Number

Email Address

*Please enter the following information about the **DER owner** (if different from the host customer)*

Contact Person

Company's Legal Name

Mailing Address *including postal code, P.O. Boxes and Rural Routes will not be accepted*

Work Telephone

Cell Phone

Fax Number

Email Address

*Please enter the following information about the **consultant***

Contact Person

Company's Legal Name

Mailing Address *including postal code, P.O. Boxes and Rural Routes will not be accepted*

Work Telephone

Cell Phone

Fax Number

Email Address

SECTION D: CUSTOMER STATUS

Is there an existing Burlington Hydro account at the project location?

Yes No

Is the account holder aware of this application?

Yes No

Does your account fall within a residential-rate classification?

Yes No Do not Know

Existing Account Number

Account Holder Name

Does the account holder have an HST registration number?

Yes No

HST Number

SECTION E: EXISTING DER

Are there existing DER at the point of common coupling (PCC)?

Yes No

Existing Project Number

Existing Project Size (kW)

Program Type for Existing DER *choose one*

DER type: Synchronous Induction Inverter based Other

For synchronous units	For induction units	For inverter-based units
Min. power limit for stable operation *kW*	Direct axis sub-transient reactance, X''d *pu*	Inverter rating *kVA*
Direct axis sub-transient reactance, X''d *pu*	Direct axis transient reactance, X'd *pu*	Maximum continuous power output *kW*
Direct axis transient reactance, X'd *pu*	Total PF correction installed *kVAR*	
Direct axis synchronous reactance, Xd *pu*		
Zero sequence reactance, X0 *pu*		

SECTION F: PROJECT INFORMATION

Station Name *(optional to leave blank for behind the meter projects)*

Feeder *(optional to leave blank for behind the meter projects)*

Feeder Voltage (kV) *(optional to leave blank for behind the meter projects)*

Project Size (kW) *total maximum output capacity*

Equipment Capacity (kVA) *total equipment nameplate rating*

Fuel/Energy Type *select all that apply*

- ☐ Solar (PV)
- ☐ Wind
- ☐ Water
- ☐ Natural Gas
- ☐ Biogas
- ☐ Biomass
- ☐ Diesel
- ☐ Battery Energy Storage System
- ☐ UPS
- ☐ CHP/Co-gen
- ☐ Other (specify below)

Type of Connection

- ◯ Single Phase
- ◯ Three Phase

If this is a solar project, please answer the following questions:

Mounting Type *Ground Mounted or Rooftop Mounted*

If this is a water project, please answer the following questions:

Is your generation facility located on provincial Crown or federally regulated land?

- ◯ Yes
- ◯ No

Is water your primary energy source?

- ◯ Yes
- ◯ No

SECTION G: STATION SERVICE LOAD INFORMATION

The host customer's station service load details

If there is an existing account at the project location, populating the fields in Section G is [optional or required] for Burlington Hydro. Ensure selection below matches with this note.

- ◯ Required
- ◯ Optional

Maximum Demand of Station Service Load of DER *kW*

Average Monthly Consumption *kWh*

SECTION H: CONNECTION INFORMATION

On a cut-out from the Burlington Hydro DOM (Distribution Operating Map), or a site plan if a DOM is not made available by the LDC, provide the location of the generation facility with proposed line routings for connection to Burlington Hydro's distribution system. It should identify the Point of Expansion (POE), the Point of Common Coupling (PCC), the location of the generation facility, and (if applicable) the route of the new line between the generation facility and the POE (i.e. on private property or public road/right-of-way). This is not required for existing load customers that are connecting a load displacement generation, net metering generation or energy storage system behind their existing metered connection point. Please see "Appendix A" for a visual representation of POE and PCC.

DOM Drawing/Sketch Number

DOM Revision Number

Please provide an SLD of the Generator's facilities, including the PCC, transformer and connecting station, feeder, and supply voltage.

SLD Drawing/Sketch Number

SLD Revision Number

POE Latitude *degree decimalformat*

POE Longitude *degreedecimalformat*

PCC Latitude *degree decimal format*

PCC Longitude *degree decimal format*

Generation Facility Latitude *degree decimal format*

Generation Facility Longitude *degree decimal format*

Length of Line from POE to PCC *km*

Length of Line from PCC to Generation Facility *km*

Important: The line between the PCC and the Generation Facility must NOT be shared with any other DER owner (referring to Appendix A).

Conductor Type/Size *for the line between the PCC and the Generation Facility*

Generator Fault Contribution *with fault location at the PCC*

IMPORTANT NOTES:

If this project requires line expansion work between the POE and PCC, Burlington Hydro will provide a cost estimate to construct any line located on public road right-of-way. The cost estimate will include a breakdown of uncontestable work (i.e. overbuild to existing line) that can only be performed by Burlington Hydro, as well as contestable work (i.e. new construction/green-field) that may be performed by the Generator, their contractor or Burlington Hydro. The design of uncontestable and contestable work shall conform to specifications).

For Generator-owned line, the Generator may apply to construct the line on existing Burlington Hydro -owned poles. This is known as an application for Joint Use (JU) of poles. If the application is accepted, Burlington Hydro will provide the Generator with information on initial connection costs, annual pole-space rental and emergency service (ES) fees, and required JU & ES Agreements.

SECTION I: ENERGY STORAGE OR UPS

Please complete the following section if your project includes energy storage.

Number of Units

Inverter Unit Size *enter zero if inverter is shared with generation unit(s)*

Energy Storage Unit Size *kWh*

Total Energy Storage Size (*kWh*)

Energy Storage Facility Control Strategy

- ○ Peak Shaving
- ○ Dynamic VAR Support
- ○ Frequency Support
- ○ Other

Please submit a detailed description of the control strategy according to the templates in Appendix B. Burlington Hydro reserves the right to modify the control strategy as part of its Detailed Technical Connection Assessment.

SECTION J: LOAD DISPLACEMENT/PEAK SHAVING

Please complete the following section if this is a load displacement or peak shaving project

Operating Mode

- ○ Parallel
- ○ Non-Parallel

Transition Type

- ○ Closed *"make before break"*
- ○ Open *"break before make"*

Time that generator remains parallel to grid *closed transition only, ms*

For non-parallel load displacement, SCADA monitoring and Gross Load Billing (GLB) may apply. For load displacement generation facilities, please attach a schedule of the forecasted maximum generation output (as a function of loading of the facility). At a minimum, include the forecasted generation output information (i.e. Watts and VARs) during the minimum and maximum of the load facility to which the load displacement generator is connected (see Appendix C for template)

SECTION K: DER CHARACTERISTICS (1/1)

For facilities with multiple generators: If your generators have different characteristics, please use the "Add Page" button and provide the characteristics for each generator on the additional pages.

DER type ○ Synchronous ○ Induction ○ Inverter based ○ Other

Number of Generating Units

Rated Capacity of Each Unit kW kVA

DER Output Voltage *in kV*

Manufacturer

Type or Model Number

If Power Conversion Type is "Other", please provide values equivalent to a Synchronous or Induction type generator.

Maximum Starting In-rush Current *multiple of full load current, pu*

Generator Winding Connection ○ Delta ○ Star

Neutral Grounding Method *for star winding connection only* ○ Solid ○ Ungrounded ○ Impedance

Impedance R *in ohms*

Impedance X *in ohms*

Limits of range of reactive power at the machine output:

Lagging *over-excited, kVAR*

Lagging Power Factor

Leading *under-excited, kVAR*

Leading Power Factor

Limits of range of reactive power at the PCC:

Lagging *over-excited, kVAR*

Lagging Power Factor

Leading *under-excited, kVAR*

Leading Power Factor

For synchronous units	**For induction units**
Nominal Machine Voltage *kV (LL)*	Nominal Machine Voltage *kV (LL)*
Unsaturated Reactance *kVA Base*	Unsaturated Reactance *kVA Base*
Unsaturated Reactance *kV Base*	Unsaturated Reactance *kV Base*
Direct Axis Subtransient Reactance, Xd'' *pu*	Direct Axis Subtransient Reactance, Xd'' *pu*
Direct Axis Transient Reactance, Xd' *pu*	
Direct Axis Synchronous Reactance, Xd *pu*	
Subtransient Time, Td'' *ms*	
Zero Sequence Reactance, X0 *pu*	

Add Page

SECTION L: INTERFACE TRANSFORMER

The transformer connecting to the Burlington Hydro distribution system

Transformer Ownership

○ Customer ○ Burlington Hydro

Transformer Rating *KVA*

Transformer Type

○ Single Phase ○ Three Phase

Nominal Voltage of High Voltage Winding *kV*

Nominal Voltage of Low Voltage Winding *kV*

Impedance Base (if different than ratings above)

KVA Base Base kV

Impédance (R) *pu* *pu*

Impédance (X)

OR

Impedance (Z%) *%*

High Voltage Winding Connection

○ Delta ○ Star

High Voltage Grounding Method *for star winding connection only*

○ Solid ○ Ungrounded Impedance

Star Impedance R *in ohms*

Star Impedance X *in ohms*

Low Voltage Winding Connection

○ Delta ○ Star

Star Impedance R *in ohms*

Star Impedance X *in ohms*

Low Voltage Grounding Method *for star winding connection only*

○ Solid ○ Ungrounded Impedance

Notes:

The term "High Voltage" refers to the connection voltage to Burlington Hydro's distribution system and "Low Voltage" refers to the generation or any other intermediate voltage.

Providing a photo of transformer equipment along with this application may help expedite your application.

SECTION M: INTERMEDIATE TRANSFORMER

Transformer between the interface transformer and DER

Please complete the following section if your project includes an intermediate transformer.

Do you intend to install an intermediate transformer?

○ Yes ○ No

Transformer Rating *KVA*

Transformer Type

○ Single Phase ○ Three Phase

Nominal Voltage of High Voltage Winding *kV*

Nominal Voltage of Low Voltage Winding *kV*

Impedance

kVA Base

Base

kV

Impedance R *pu*

Impedance X *pu*

High Voltage Winding Connection

○ Delta ○ Star

High Voltage Grounding Method *for star winding connection only*

○ Solid ○ Ungrounded ○ Impedance

Star Impedance R *in ohms*

Star Impedance X *in ohms*

Low Voltage Winding Connection

○ Delta ○ Star

Star Impedance R *in ohms*

Star Impedance X *in ohms*

Low Voltage Grounding Method *for star winding connection only*

○ Solid ○ Ungrounded ○ Impedance

Notes:

The term "High Voltage" refers to the connection voltage to Burlington Hydro distribution system and "Low Voltage" refers to the generation or any other intermediate voltage.

SECTION N: HIGH-VOLTAGE GROUNDING TRANSFORMER

Please complete the following section if your project includes a high-voltage grounding transformer.

Do you have a high-voltage grounding transformer?

○ Yes ○ No

Transformer Type *select one*

○ Zig-Zag ○ Star-Delta

Zero Sequence Impedance (Z0) R *ohms*

Zero Sequence Impedance (Z0) X *ohms*

SECTION O: SUBMISSION CHECKLIST

Please ensure the following items are completed prior to submission. Your application may not be processed if any part is omitted or incomplete:

- ☐ Payment in full including applicable taxes (by cheque payable to "BHI")
- ☐ Completed Form B stamped by a Professional Engineer
- ☐ Signed Study Agreement (original signature is required)
- ☐ Single Line Diagram (SLD) of the Generator's facilities, must be stamped by a Professional Engineer
- ☐ Protection Philosophy
- ☐ Distribution Operating Map (DOM) and/or Site Plan *(not required for existing load customers that are connecting a load displacement generation, net metering generation or energy storage system behind their existing metered connection point)*
- ☐ Load Displacement Generation Facility's load and generation schedules (if applicable)
- ☐ Load Displacement Generation Facility's mode of operation (if applicable)
- ☐ Energy Storage Facility Operating Strategy Description and parameters (if applicable)
- ☐ Emergency Backup Generation Facility's mode of operation (if applicable)

SECTION P: CIA APPLICATION FEE CHECKLIST

Please ensure the following items are completed prior to submission. Your application will not be processed if any part is omitted or incomplete. Check all that apply:

☐ Applicable CIA Fee
See the Connection Impact Assessment Fee Schedule on our website for costs. Please enter the amount from the fee schedule.
$ _____ +HST

☐ Transmission of Customer Impact Assessment (TX CIA) Fee (if applicable)
A TxCIA is also required if the total nameplate generation of the project is greater than 10MW.
$ _____ +HST

☐ IESO System Impact Assessment (SIA) Fee (if applicable)
An SIA deposit is required if the total nameplate generation of the project is greater than 10MW. The total cost of the SIA will be Trued Up/Down upon the receipt of the SIA from the IESO. See the IESO's SIA Application for costs.
_____

SECTION Q: ATTACHMENTS

Attached Documents / Drawings

Item #	Description	Document #	# of Pages
1			
2			
3			
4			
5			
6			

SECTION R: NOTES

SECTION S: Burlington Hydro Specific Required Fields

This section contains specific information that is required by Burlington Hydro. Please read Section T notes regarding this section if you need further details.

What is the barcode of the nearest pole serving the project location?

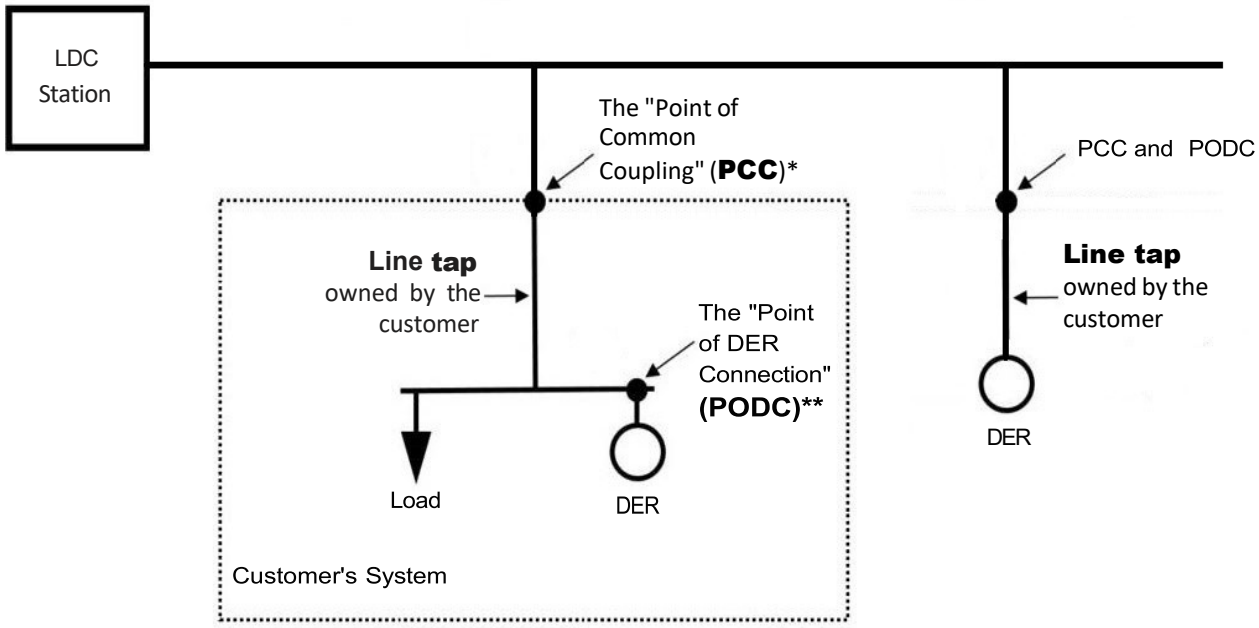
Burlington Hydro Account Number *if transformer is owned by BHI*

SECTION T: Burlington Hydro Specific Additional Notes

Section A: no additional notes
Section B: no additional notes
Section C: no additional notes
Section D: no additional notes
Section E: no additional notes
Section F: no additional notes
Section G: no additional notes
Section H: no additional notes
Section I: no additional notes
Section J: no additional notes
Section K: no additional notes
Section L: At the Generator's expense, and if requested, Burlington Hydro may provide transformation up to a maximum 500 kVA three-phase, as described in the Burlington Hydro Conditions of Service (Section 3.5
item C.4). Section M: no additional notes
Section N: no additional notes
Section O: for new DER site, Distribution Operating Map (DOM) is required by Burlington Hydro in addition to Site Plan
Section P: When there is an upstream LDC, an additional fee will be required for costs associated with this LDC's CIA.
Section Q: no additional notes
Section R: no additional notes
Section S: - For question: "What is the barcode of the nearest pole serving the project location?", this is only applicable if you choose "No" to question: "Is there an existing Burlington Hydro account at the project location?" in Section D
- For question: "Burlington Hydro Account Number (if transformer is owned by Burlington Hydro)", this is only applicable if you answer "Burlington Hydro" to question: "Transformer Ownership" in Section L.

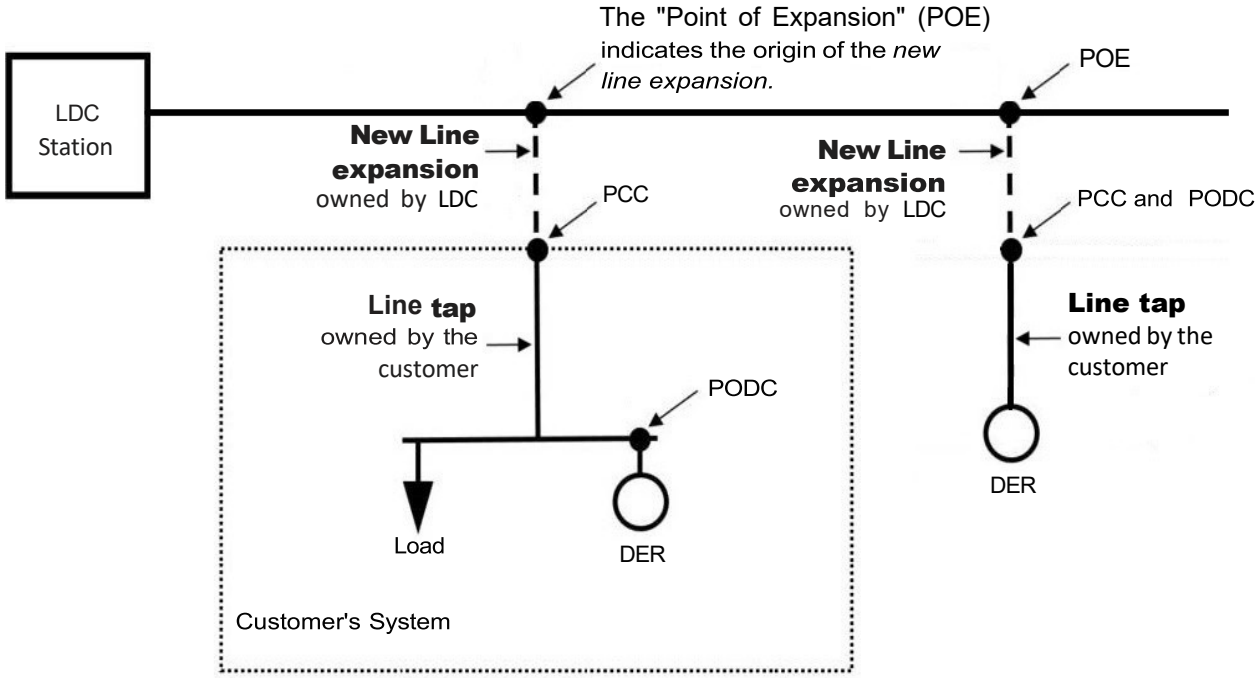
APPENDIX A - FIGURES & DIAGRAMS

Figure A1: Where There is No New Burlington Hydro Owned Line Expansion



*PCC: the point where the customer facility connects to the LDC owned system
**PODC: the point where the DER unit(s)'s interconnection system connects the DER unit(s) to the DER facility.

Figure A2: Where There is a New Burlington Hydro Owned Line Expansion



APPENDIX B - MINIMUM CONTROL STRATEGY INFORMATION FOR ENERGY STORAGE FACILITIES OR OTHER TECHNOLOGIES

Figure B1: Peak Shaving

Peak Shaving			
Description of Control Strategy			
When Operating as a Load			
Switch In Time	Switch Out Time	Load kW (peak)	Load kVAR (peak, leading/lagging)
When Operating as a Generator			
Switch In Time	Switch Out Time	Generation kW (peak)	Generation kVAR (peak, leading/lagging)

Figure B2: Dynamic VAR Support

Dynamic VAR Support			
Description of Control Strategy			
Switch In Condition	Switch Out Condition	Generation kW (peak)	Generation kVAR (peak, leading/lagging)

Figure B3: Frequency Support

Frequency Support			
Description of Control Strategy			
Switch In Condition	Switch Out Condition	Generation kW (peak)	Generation kVAR (peak, leading/lagging)

Figure B4: Other Control Strategies

Other	
Description of Control Strategy and Relevant Operating Parameters	

APPENDIX C - LOAD DISPLACEMENT FIGURES

Figure C1: Example Schedule with Minimum Information Required for Load Displacement Projects

	Load of Facility (kW)	Load of Facility (kVAR, lead or lag)	Generation Output (kW)	Generation Output (kVAR, lead or lag)
Minimum Load				
Maximum Load				