



Burlington**hydro**

SELF-DECLARATION FORM

Please return this completed form by mail to: Burlington Hydro, 1340 Brant Street, Burlington, ON L7R 3Z7, or fax to 905-332-9644, Attention: Billing Department.

Regulated Price Plan (RPP): Residential customers, small businesses, farm customers and others who are considered low-volume users of electricity (designated consumers) are eligible to purchase their electricity through the RPP. While certain accounts are automatically enrolled by Burlington Hydro in the RPP through their consumption or demand profiles, certain classes of consumers are required to declare their status with Burlington Hydro in order to be enrolled in the RPP. This includes farming businesses and multi-unit residential premises. If you are not already enrolled in the RPP and would like to be, please complete the steps below. For more information on the RPP please visit www.ontarioenergyboard.com.

Step One – Does your account qualify for the RPP?

According to Ontario Regulation 95/05 under the Ontario Energy Board Act, 1998, the following types of consumers qualify for the RPP. Please check which category(s) applies to you.

- ☐ 1. Low volume consumers.
- ☐ 2. A consumer who has a demand of 50 kilowatts or less.
- ☐ 3. A consumer who has an account with a distributor, if the account relates to:
 - i. a dwelling,
 - ii. a property within the meaning of the *Condominium Act, 1998*,
 - iii. a residential complex as defined in the *Residential Tenancies Act, 2006*, or

- iv. a property that includes one or more housing units and that is owned or leased by a co-operative as defined in the *Co-operative Corporations Act*.
- ☐ 4. A consumer who annually uses at least 150,000 but not more than 250,000 kilowatt hours of electricity.
- ☐ 5. A consumer who has an account with a distributor if the consumer:
 - v. carries on a business that is a farming business for the purposes of the *Farm Registration and Farm Organizations Funding Act, 1993*, and
 - vi. holds a valid registration number assigned under that Act or the consumer's obligation to file a farming business registration form was waived pursuant to an order made under subsection 22 (6) of that Act.

This self-declaration form is intended only for those consumers that are a prescribed class of consumers within the definitions of subsections 3 or 5 of the Regulation listed above. Prescribed consumers under subsections 1, 2, and 4 are automatically enrolled in the RPP and do not need to complete this self-declaration form.

Step Two – Complete and Return the Form on Page 2

If your account is not currently enrolled in the RPP and meets one of the criteria in subsections 3 or 5 above, please complete the Accounts List below. If you have more than one account that qualifies, list each one separately. Please attach a separate page if you require additional space. If there are units in your building or farm complex that are metered or billed separately from the account referenced, do not include them in the total number of units for this account.

Individually-Metered Multi-residential Unit Premises qualify for the RPP for the common areas. If you fall into this category, please specify the # of units as one (1).

Bulk-Metered Multi-residential Unit Premises qualify for the RPP for each residential unit. If you fall into this category, please specify the total # of residential units.

Table 1: Accounts List

Account Number	Property Name	Number of Units*	Specify whether Property is a Condominium or Apartment
SAMPLE 000000- 0000000	The Bayshore Apartment Complex	50	Condominium

Please attach a separate page if you require additional space.

**Individually-metered Multi-residential Unit Premises qualify for the RPP for the common areas. If you fall into this category, please specify the # of units as (1).*

Acknowledgement

By self-declaring and signing below, I acknowledge that (i) I have the authority to provide and certify the accuracy of the information on this form and any additional attachments; (ii) under the *Ontario Energy Board Act, 1998* and *Ontario Regulation 95/05* that my account qualifies for the RPP as a prescribed consumer class; and (iii) that my account will automatically be switched to bill on the Hourly Ontario Energy Price (HOEP) if my account ceases to qualify for the RPP. I agree to advise Burlington Hydro in writing if my account ceases to qualify for the RPP, or if there is a change in the number of units within the property or complex. Any penalty or action resulting from false declaration shall be borne by the account/customer.

I acknowledge that all information submitted in this process may be used by Burlington Hydro in support of its obligations under the *Electricity Act, 1998*, the *Ontario Energy Board Act, 1998*, applicable Ontario Energy Board Codes and Rules, associated policies, standards and procedures and its electricity license. I give consent to Burlington Hydro to use the information collected on this form for the purposes of confirming my eligibility for the RPP, applying the RPP or HOEP and for auditing purposes as applicable.

Complete ONE of the below sections:

Table 2: Applicant Details

Corporation Name:	Date (mm/dd/yyyy):	I certify the information to be true, correct and complete
Name and Office of Authorized Officer:	Phone # or Email Address:	Signature of Authorized officer
Sole Proprietor:	Date (mm/dd/yyyy):	I certify the information to be true, correct and complete
Name of Applicant:	Phone # or Email Address:	Signature of Authorized officer
Partnership Name:	Date (mm/dd/yyyy):	I certify the information to be true, correct and complete
Name of Authorized Individual to sign on Behalf of Partnership:	Phone # or Email Address:	Signature of Authorized officer

Note: Accounts will be moved to their specified rate option as of the next actual meter read date.

Please note that if you qualify for the RPP but do not wish to pay RPP rates, you can do so through one of the following:

1. Opt out of the RPP by signing a contract with an electricity retailer. If you are currently under contract with an electricity retailer, you cannot switch to the RPP until your contract has expired.
2. Opt out of the RPP by electing to be placed on the Hourly Ontario Electricity Price (HOEP) through written request to Burlington Hydro, if an interval meter is already installed at your service address. If you wish to explore this option and do not know whether you have an interval meter installed at your service address or wish to have one installed, contact Burlington Hydro for interval type and/or local interval meter installation conditions.

If you have any questions about this information collection, the ways in which your personal information may be used by Burlington Hydro, or would like further information about Burlington Hydro's Privacy Policy, please visit our website at www.burlingtonhydro.com.